

NCS KARANJA, NAVAL STATION KARANJA
INVITES APPLICATION FOR THE POST OF VICE PRINCIPAL


Application are invited for the post of Vice Principal at Navy Children School Karanja. The school seeks a dynamic and experienced leader to assist the Principal in managing academic and administrative activities, ensuring high educational standards and student welfare. Interested candidates with the required qualifications and experience are encouraged to submit their applications by 28 Feb 25. For detailed eligibility criteria and application process, please refer to the school's official website.

Vacancy	Academic and professional Qualifications
Vice Principal	<p>(a) Master's degree in any of the core subjects (viz Maths, Physics, Chemistry, Biology, English, IT/ Computer Science) completed as a regular course with at least 55% marks from a recognized institution/ university.</p> <p>(b) Bachelor of Education completed as a regular course with at least 50% marks from a recognized institution/ university.</p> <p>(c) <u>Work Experience.</u></p> <p>Three years of experience as Vice Principal of recognised CBSE Secondary stage schools with classes above Tenth Standard.</p> <p style="text-align: center;">Or</p> <p>Five year teaching experience as PGT in recognised CBSE schools.</p> <p style="text-align: center;">Or</p> <p>At least seven years combined experience of working as PGT and TGT in reputed CBSE schools, of which at least three years should be of teaching as PGT.</p> <p>(d) <u>Desirables.</u> Excellent communication skills in English with ability to converse in Hindi and working knowledge of using Computer Applications/ MS Office/ ERP Software/ AI tools/ Data Sciences in administration of the school.</p>

Application form fees: - Rs.100/-

Account Details: -

Account Name: - NCS Karanja
Bank Name: - State Bank of India
Branch: - N S Karanja
Account no: - 38844881146
IFSC Code: - SBIN0015222


(तजिंदर सिंह गिल/Tajinder Singh
कमांडर/Commander
उपाध्यक्ष/Vice Chairman
एनसीएस करंजा/NCS Karanja)

Note:-

- For application form, detailed eligibility criteria and application fees, refer school website (ncskaranja.nesnavy.in)
- Last date of submission of application form along with supporting qualification, fees and experience documents by email to NCS Karanja before **28 Feb 2025**.
 - **Proof of submission of application fees to be sent by email to prin.ncs.kaj@gmail.com along with the application form.**
 - **Age to be between 35 to 50 years as on 01 Jul 2025.**
 - **APPLICATION WILL NOT BE ACCEPTED BY HAND.** Applicants are requested to check the school website for details of the Interview.
 - Candidates are to ensure the correctness of all personal particulars, email id and mobile numbers while filling up the application form. All communication from the school (if any and as applicable) will be made **ONLY** to the email id and mobile number provided by the candidate.
 - Applications incomplete in any respect will be summarily rejected and no correspondence in this regard will be entertained.
 - Applications received after due date will not be considered under any circumstances whatsoever and will be rejected.
 - No TA/ DA is admissible for any candidate attending the Interview.
 - The school administration reserves the right to cancel/ amend any vacancies for administrative reasons.

Venue: NCS Karanja
For further queries contact no:- 022-27233570